

## ARNOLD COMMUNITY COUNCIL

### CHARTER

Arnold Community Council (for short titled ACC).

### FUNCTION

The function of the ACC shall be self-supporting, honorary and consultative in nature.

### OBJECTIVES

1. To identify the common interests of the civilian and military populations, recognize areas of opportunity, and support community efforts of mutual concern.
2. To obtain full participation by base and community leaders in working on opportunities of mutual interest.
3. To establish an effective organization which assists the base and community leaders in working on opportunities of mutual interest.
4. To provide continuity in the community relations program in spite of frequent changes of military personnel.
5. To develop and accomplish such other developments and projects as the ACC deem necessary in the best interest of Arnold AFB and area communities.

### COUNCIL MEMBERSHIP

1. The ACC shall be comprised of the citizens of Arnold AFB, the counties of Coffee, Franklin, Bedford, Rutherford, Warren, Grundy, Lincoln, Moore and Cannon counties and other counties and communities of the Arnold AFB area desiring to participate.
2. **Counties and communities, through their ACC Board of Directors representative, will nominate community council members from their community. These nominations will be approved (for security reasons) by appointment letter from the Commander at Arnold AFB.**
3. As a minimum, military membership in the ACC will be base commander, senior officers, division chiefs, chief master sergeant, and others identified by the senior military leadership.
4. **Annual dues will be established by the Executive Committee and approved by the Board of Directors. All ACC members must be members in good standing. Dues for military members will be voluntary contributions only.**

## ORGANIZATION

1. The ACC shall consist of a Board of Directors, Executive Committee, three standing committees, plus other committees of temporary duration which may be constituted to meet specific short-range objectives. These individuals, plus the general membership as prescribed in the By-laws, constitute the full Community Council.

2. A. The Board of Directors shall consist of sixteen persons, as follows:

- (1) Two representatives from Arnold AFB. The Arnold AFB commander will be a member and he will appoint another military member to serve on the Board. This member will act in the place of the commander when necessary. Both military members shall not have voting privileges.
- (2) Two representatives, one each, from the center's main contractors, who are now ACS and Sverdrup.
- (3) Representatives of the communities participating in the ACC as follows:
  - (a) Three representatives from Coffee County
  - (b) Three representatives from Franklin County
  - (c) One representative from Bedford
  - (d) One representative from Rutherford
  - (e) One representative from Warren
  - (f) One representative from Grundy
  - (g) One representative from Moore
  - (h) One representative from Lincoln
  - (i) One representative from Cannon County

B. Board representatives from the counties of Coffee, Franklin, Bedford, Rutherford, Warren, Grundy, Lincoln and Moore will be designated by the Chamber of Commerce for the cities in each respective county. In the absence of a Chamber of Commerce, the mayor of the respective city shall designate the Board representative(s) from such city. All representatives will be designated promptly after the adoption of this Charter and ACC By-laws. Thereafter, **by September 10 of each year beginning in 2001, each such community shall certify to the secretary of the ACC and to the Arnold AFB Public Affairs Office such community's board representative(s) for the period beginning October 1 of such year.** In the event a representative from any such community fails to complete his/her term on the board, such community may name a replacement by certification to the secretary of the ACC and the Arnold AFB Public Affairs Office.

C. Board members shall serve three-year terms. Of the first Board; four members shall be appointed to a 1-year term, four to a 2-year term and five to a 3-year term. Thereafter, four new members will be elected each year and may serve two consecutive 3-year terms. No board member shall be eligible for reelection after serving two full 3-year terms until a lapse of one year from his term as director. The directors shall have the power to fill all vacancies on the board. They may adopt rules for conducting the business of the ACC. They shall meet not less frequently than once a month, at such regular time and place as will be determined by them.

They shall submit in writing at the Annual Meeting a full report of the work of the organization. **A full report of the year's finances shall be mailed to the entire membership no later than Feb. 28 of the following year.** The immediate past-president of the ACC shall be appointed an ex-officio member of the Executive Committee. **Directors absent from three consecutive regular meetings without an excuse deemed valid and so recorded by the Board of Directors, shall be considered to have resigned.**

D. Each voting member of the Board of Directors shall have one vote on each matter to come before the Board. Unless provided otherwise herein or in the By-laws, a simple majority vote of those directors in attendance at any meeting of the Board at which a quorum is present shall be sufficient to approve any action of the Board. A majority of the membership of the board of directors shall constitute a quorum at any meeting.

E. The senior Arnold AFB representative on the Board of Directors and the President of the Executive Committee shall be co-chairmen of the Board of Directors.

3. A. The Board of directors shall elect from its civilian members four officers: a President, Vice-President, Secretary, and Treasurer. The President and Vice-President must at all times be representatives of different communities. The initial officers shall be elected at the first meeting of the board after it is established and shall serve in their elected office until October 2001.

B. In October of 2001, and each October of each year thereafter, prior to the monthly ACC meeting for such month, the Board shall meet and elect new officers. In each election of officers, the nominee receiving the highest number of votes shall be elected. In case of a tie, a run-off vote will be conducted among those candidates dropping out, until the tie is broken. Such elected officers, together with the immediate past President and the senior Arnold AFB board representative, shall constitute the Executive Committee.

C. The Executive Committee shall have such powers as the Board of Directors, this Charter, and the By-laws authorize. If an elected officer is unable to serve out his/her term, the Board of Directors will elect someone to complete the term. If the vacated position is that of the Vice-President, the selection shall go to the Board. Two-thirds of the total membership on the Executive Committee (President, Vice President, Treasurer, Secretary and Ex-Officio) shall constitute a quorum for the purpose of transacting business.

#### RESPONSIBILITIES OF THE BOARD OF DIRECTORS

The Board of Directors will provide guidance and direction to the Executive Committee and the ACC. The Board will serve to coordinate the operation and activities of the Executive Committee to avoid duplication and ensure effectiveness among committees.

#### COMMITTEES

1. Inter-Community Relations and Public Service: Will focus on a number of joint community and base projects of mutual interest and benefit. Clean-up campaigns to cultural exchanges to adopt-a-highway projects run the full spectrum of possibilities.

2. Hospitality and Social Events: Includes a number of events to foster relations and goodwill between the base and surrounding communities. Events such as base picnics and barbecues or social events to welcome newcomers to the area are just a few of the possibilities. Events currently sponsored by the communities will continue as is with this committee focusing on new and different approaches to foster goodwill.

3. Membership Committee: Will focus on actively recruiting members and coordinating annual membership drive.

4. Special: As determined by the Executive Committee.

#### MEETINGS

1. The Board of Directors will meet at least monthly. Other meetings will be called by the President as required.

2. The Executive Committee will meet as required by the President at a time and place mutually agreeable to the Executive Committee. Meetings will be held at least monthly.

3. **The committees should meet at least quarterly or as directed by their chairmen.** The committee structure is not intended to inhibit direct contacts between functional counterparts, but it will provide a forum for reporting and resolving problems. Furthermore, it will help in initiating new programs and ideas for base-community support.

4. **The general membership will meet monthly.** This meeting will have a structured program, as established by the Executive Committee, and will be held at a location the Executive Committee dictates. The annual meeting shall be in October. Other meetings may be called as determined necessary by the Executive Committee.

#### AMENDMENTS

A quorum must be present as prescribed in the By-laws. The Charter may be amended at any regular meeting of the organization by the affirmative vote of two-thirds of the general membership present, upon the presentation in writing of proposed changes. These changes must be presented at least one meeting prior to the meeting in which they are voted on.

#### DISSOLUTION

Upon dissolution, distribution of the corporate assets is limited to another formally recognized exempt organization and no such assets will inure to the benefits of or shall be distributed to any member there of except to an association entitled to and granted tax exempt status, as set forth, in section 501 (C) of the IRS and implementing treasury regulations.